

VILLAGE OF HOFFMAN ESTATES
NOTICE TO BID

The Village of Hoffman Estates Department of Public Works is soliciting bids, as described in these documents, for:

VILLAGE HALL WINDOW REPLACEMENTS AND CAULKING

Sealed bids will be received at the Office of the Village Clerk of the Village of Hoffman Estates (1900 Hassell Road) Cook County, Illinois, until **March 31, 2025, at 10:00 a.m.** All bids will be publicly opened immediately thereafter.

It is the responsibility of the bidder to meet the specified opening time; and any bid not so received will be returned unopened. Bids must be identified as such on the outside of the sealed envelope. This can be done by marking the envelope "SEALED BID" and with the following information:

Company's Name
Company Address
Name of Bid ("VILLAGE HALL WINDOW REPLACEMENTS AND CAULKING")
Date and Time of Bid Opening

Specifications and complete bid documents may be obtained from the Office of the Village Clerk or our website. Further information regarding this bid may be obtained by contacting Paul Petrenko, Superintendent of Facilities and Arena Maintenance, at Paul.Petrenko@vohe.org.

A courtesy pre-bid meeting will be held at the job site located at the Village Hall, 1900 Hassell Road, Hoffman Estates, IL on March 17, 2025, at 10:00 a.m.

The Village of Hoffman Estates strongly encourages minority firms and women's business enterprises to apply. If subcontracts are to be let, the primary contractor shall take these same affirmative steps to solicit bids from minority and women's firms.

The Village reserves the right to reject and/or award any, and all bids, or parts thereof, and to waive formalities and technicalities according to the best interest of the Village.

By the Order of the Mayor and Board of Trustees of the Village of Hoffman Estates.

3/5/25
DATE


Patty Richter, Village Clerk

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(DATE)